School Travel Plan

Pix Brook Academy

Date: 1st September 2026

Please read the *School Travel Plan Notes* at the end of this template before starting.

School address:	Arlesey Road, Stotfold, Beds. SG5 4HB
Existing school type:	Extended secondary
Existing number of pupils:	1042
Existing age range of pupils:	9-16
Existing number of staff:	Full time: 75
	Part time: 83
School opening hours:	Site opening/closing times: 0700hrs – 2200hrs
	Breakfast Club start time (if applicable): 0730hrs
	School hours: 0820hrs – 1500hrs
	Nursery/pre-school hours (if applicable): n/a
	After School Club finish time (if applicable): 1730hrs
	Community usage outside of school hours (if applicable) – are they able to use car park: 0800hrs – 2200hrs, Yes
Does the school have a catchment area or operate a 'nearest school' policy? If so, where does it cover?	Yes
If there is a catchment area or 'nearest school' policy, how many of the existing pupils come from outside of the designated area?	Catchment area as defined by CBC.

Description of the school site, location, and the surrounding road network

Is there more than one entrance to the school for vehicular traffic? If there is more than one, which entrance is used the most? **Is there more than one entrance to the school for pedestrians and cyclists? If there is more than one, which entrance is used the most?** **What are the pavements surrounding the school like? Are there dropped kerbs at side road crossings?** **Does the main road outside of the school have traffic calming, a School Crossing Patrol, or a controlled crossing such as a Zebra, Toucan or Pelican?** **What is the speed limit on the roads surrounding the school?** **Is there a cycle route nearby that connects into the school site?** **Are there any other schools nearby?** **A plan of the area can be included.**
There are two entrances to the school, one for pedestrians and cyclists/scooters and one by road. The entrance for pedestrians can be opened up for vehicles if necessary. There are dropped curbs for crossings. There are speed bumps on the entrance road to the school and on the main road a traffic light pedestrian crossing. The paths on the entrance road is wide to allow for pedestrians and cyclists/scooters to use. The speed limit on the main road by the school is 30 mph, the speed limit in the car park is 5 mph. There is a cycle route which leads up to the entrance road of the school. Etonbury school is approx. 400m down the main road.

Existing Travel Patterns - Pupils

Data should be taken from the most recent 'Hands Up' travel survey (completed in September each year). If the data is unavailable, this can be completed at any time (try to choose a day where all pupils are expected to attend school, for example not during the exam period, when some pupils are on a residential trip or where poor weather conditions may affect the figures).

How do pupils usually travel to school for the main part of their journey?

Number of pupils present:	984
Number of pupils absent:	58
Date data collected:	10th September 2026
Walk:	214
Cycle:	196
Scoot/Skate:	57
Car:	351
Car Share*:	66
Park and Stride:**	72
School Bus:	0
Public Bus:	6
Train:	2

* Car share is defined as travel in a car with a child or children from another household.

** 'Park and stride' is defined as parking in a designated car park and completing the last part of the journey on foot or by scooter.

Compare the data above to that collected in previous years. Has there been an increase or reduction in a particular mode of travel? Is there a known reason for this?
The number of students walking to school has significantly increased, along with students travelling by car and this remains the most popular mode of transport.

Existing Travel Patterns - Staff

Data can be taken from the most recent 'Hands Up' travel survey (completed in September each year). If the data is unavailable, this can be completed at any time (try to choose a day where all staff who are expected to attend school are present).

How do staff members usually travel to school for the main part of their journey?

Number of staff present:	86
Number of staff absent (who would usually be expected at school on the day the data was collected):	72 (part time cleaners, invigilators, casual workers did not participate)
Date data collected:	10th September 2026
Walk:	4
Cycle:	0
Car:	81
Car Share*:	1
Park and Stride:**	0
Public Bus:	0
Train:	0

* Car share is defined as travel in a car with someone from another household.

** 'Park and stride' is defined as parking in a designated car park and completing the last part of the journey on foot.

Compare the data above to that collected in previous years. Has there been an increase or reduction in a particular mode of travel? Is there a known reason for this? Are there any barriers to increasing the use of sustainable travel?
Comparing the number of staff traveling my car to the data collected last year, it appears there is a significant increase in car journeys. However, not all staff members were able to participate in the travel survey. We know that most members of staff still use a car as their primary mode of transport to and from work. As a new school, opening the building in 2020, we would expect increased numbers of staff and that of those travelling by car, as we have significantly expanded the workforce as the school has grown.

Existing parking arrangements

Total number of existing parking spaces within the school site	155
Number of disabled parking spaces	9
Number of electric vehicle charging points	4
Are any of the parking spaces allocated to another specific group such as visitors, parents, students?	No
Are any arrangements in place to allow additional parking at a location outside of the school site? If yes, where is this and how many parking spaces are permitted? Are there any restrictions on when these parking spaces can be used? Is permission in place?	No
On an average day do any staff have to park on the road? If yes, how many?	No
Are the car parking arrangements managed by a member of staff? If yes, who?	No
Are there any bus parking spaces within the school site? If yes, how many? **Are any children transported by school bus?**	Yes, 2 – used for our minibuses or coaches when we school trips. n/a

Existing cycle and scooter parking facilities

Number of cycle parking stands – how many cycles can be parked? **Refer to CBC cycle standards**	128 racks, approx. 300
Number of scooter parking facilities at the school	36
Are the cycle/scooter stands covered by a shelter?	Yes
Is the scooter/cycle parking area easily accessible? **Are there any improvements that could be made?**	Yes No
Does the school have any locker facilities or a safe place where cycle helmets can be stored for both pupils and staff?	Students can use their lockers to store their helmets; however, these are not lockable. Most students clip them to their bags. IN KS2 they leave them in their main classroom.

Are there any sustainable travel initiatives already in place?

For example: Is car sharing promoted? Is there a park and stride location? Have Junior Road Safety Officers been appointed (contact CBC Road Safety team)? Bikeability/scooter training in place? Do the school take part in Walk to School Week/Month, Big Walk and Wheel, or Bike Week? **How are these initiatives publicised to pupils, parents and staff? Newsletters, website, emails, noticeboards?**
Pix Brook Academy encourages car sharing and staff have a cycle to work scheme. We have promoted the new Fairfield bus route to our parents and students. PBA also attended a meeting with CBC and Councillors to discuss the new cycle path to Fairfield and improvements to the existing paths, including lighting. The Green Cross Code assembly is delivered to KS2 pupils. We participate in The Santa Challenge and have signed up for Movetober. In the Summer Term, after SATs, all Y6 will have the opportunity to complete Bikeability, level 3. In addition, we are due to meet Dr Bike this October to discuss workshops and the marking of bicycles each year. Dr Bike visited twice last year. Sustainability Week at school takes place in September and this is a pupil led assembly. Have opted to apply for the recently advertised Sustainability Champions programme for KS4. All initiatives are shared in Bulletins, on our social media and in assemblies.

Review of current travel arrangements

In relation to travel at the start and end of the school day what currently works well? **For example, a high proportion of pupils walk, scoot or cycle, good parking etiquette by those collecting pupils, good compliance with waiting restrictions, School Crossing Patrol or a controlled crossing that is well used etc.**
Wide path on entrance road allows students easy access to school. A significant number of our pupils walk, cycle or scoot to school. We are pleased to hear plans for a raised zebra crossing at the end of the school main road. To encourage positive parking we will continue to borrow Parking buddies from CBC and pursue the painting of yellow zig zags on main entrance. We have a slightly staggered exit, allowing our KS2 pupils to move to the front exit 5 minutes before the secondary phase.

In relation to travel at the start and end of the school day what could be improved? For example, parking that causes congestion, parking on pavements, poor compliance with waiting restrictions, parked vehicles restricting visibility at junctions, narrow pavements, no dropped kerbs at junctions etc. How will parents be informed - newsletters/website/email.
Parents/Carers parking on the entrance road to drop off and collect students causes congestion, poor parking and volumes of cars. Parents are reminded of parking etiquette in newsletters. We are working on Road Safety initiatives in partnership with CBC including assemblies, the use of the VR sets and parking buddies to encourage parental responsibility when parking / driving outside the school. We have recently installed signs designating the staff only area within our car park and introduced permit system only for those parent/carers that pickup/drop off within school grounds for medical or other agreed factors. We have met with Stotfold Town Council and CBC to discuss having yellow zig zags painted on the main road outside the school to help with the congestion on the junction.

Aim of the School Travel Plan

Some ideas are as follows: To understand the existing travel patterns on the journey to and from school. To increase the number of journeys to and from school using a sustainable mode of travel. To understand the safest walking and cycling routes to and from school.
To try to encourage staff and students to walk/cycle/scoot instead of using a car. Promote car sharing. To ensure we advertise that it is safe for our pupils to walk / scoot / cycle and to share all the positive work being undertaken.

Objectives of the School Travel Plan

The objectives should address the travel improvements identified. Some ideas are as follows (there should be a minimum of 5 objectives): To reduce the number of cars parked on surrounding roads at the start and end of the school day. To increase the number of pupils walking and cycling/scooting to school. To promote the existing bus routes. To promote park and stride. To encourage car sharing. Establish a working group with school, parents, governors, representatives of the local community.

- Encourage students to walk/cycle/scoot to school
- Encourage staff to walk/cycle/scoot to school
- Promote car sharing
- Reduce the numbers of cars parked on the entrance road

How will the objectives be achieved?

Some ideas are as follows:

Consider whether additional waiting restrictions may be required.

Prepare a travel information leaflet that is distributed to pupils, parents and staff – to be made available on the school's website and noticeboards.

Include local bus routes and timetables in the Travel Information Leaflet and Travel Plan.

Set up a park and stride scheme - investigate whether the car park could be used by parents at the start and end of the school day (permission will need to be agreed).

Encourage staff to sign up to Lift Share either between themselves or via https://liftshare.com

Cyclescheme for staff What is the cycle to work benefit? - Cyclescheme

Set up a system to encourage parents to car share informally between themselves.

Set up a Travel Plan working group (to include the school, parents, governors and representatives of the local community).

- Encourage students to walk/cycle/scoot to school – promote walking/cycling/scooting to school
- Encourage staff to walk/cycle/scoot to school – promote cycle to work scheme in staff bulletin
- Promote car sharing – Liftshare scheme in staff bulletin
- Reduce the numbers of cars parked on the entrance road – Promote walking/cycling/scooting to students and parents via newsletter.
- New Fairfield to Stotfold bus route available for students
- Improvements to cycle paths and long term plans to update the Fairfield to Stotfold route, which should include additional lighting.

Action Plan

Each school is required to complete an Action Plan which will include short, medium and long-term initiatives that are intended to be completed/worked towards in order to achieve the aims and objectives.

Some of the proposed actions have been filled in below - we ask that every school completes the first five actions. Further proposed actions should be added and any existing initiatives should be included.

The Action Plan should be reviewed and updated annually.

Proposed Action	Description of the action	Action to be completed by (name)	Proposed completion date
Travel Plan Coordinator	Appoint a Travel Plan Coordinator. Include contact details.	S Brooks	Completed
School Travel Survey	Complete 'Hands Up' school travel survey and send to CBC.	S Brooks	September each year
Marketing/ publicity	Complete/update school travel information leaflet. Consider how the chosen initiatives will be communicated to parents, pupils and staff (newsletter, website, noticeboards, emails).	C Coulthard	Ongoing initiative
Working Group	Set up a Travel Plan working group (to include the school, parents, governors and representatives of the local community). Meet termly. As part of PTA work	A Scott	January 2027
Modeshift STARS	Sign up to Modeshift STARS https://www.modeshiftstars.org/education/ Fill in details of any initiatives that have already been completed (see Modeshift STARS Initiatives Guide).	C Linehan & E Adams	Works completed July 2026, review and continue initiatives for September 2026.
Modeshift STARS	List Modeshift STARS initiative no.1 (refer to guide).*C1, C3, C12, C22	E Adams	All completed by July 2027
Modeshift STARS	List Modeshift STARS initiative no.2. *PT1	E Adams	All completed by July 2027
Modeshift STARS	List Modeshift STARS initiative no.3. *r1, 9 &16	E Adams	All completed by July 2027
Travel Plan Review	Agree date for annual School Travel Plan review with key stakeholders and CBC.	S Brooks	Annually

School Travel Plan Approval

School Travel Plan Co-ordinator:	Signature:	**S BROOKS**
	Print name:	Stephanie Brooks
	Job title:	SLT Administrator
	Email:	stbrooks@bestacademies.org.uk
	Telephone:	01462 416243
	Date:	10/10/2025

Head Teacher:	Signature:	**C LINEHAN**
	Print name:	Charlotte Linehan
	Email:	Clinehan@bestacademies.org.uk
	Telephone:	01462 416243
	Date:	10/10/2025

Chair of Governors:	Signature:	
	Print name:	Christian Turton
	Email:	cturton@bestacademies.org.uk
	Telephone:	01462 416243
	Date:	

School Travel Plan Notes

- We ask that every school has an active School Travel Plan which is updated annually as a minimum.
- The school should appoint a named Travel Plan Coordinator who will be responsible for the overall management of the School Travel Plan and be a main point of contact at the school for any travel and transport related enquiries.
- This template has been put together to assist each school in completing their School Travel Plan. This template doesn't have to be used; it is recommended that if a different format is adopted that the content is cross referenced with this template to ensure that everything that we ask for is included.
- A working group involving the school, parents, School Council, Governors and representatives of the local community should be established. The group should meet regularly to discuss any issues and implement changes in encouraging sustainable travel.
- To accompany the School Travel Plan we ask that a travel information leaflet is prepared - to include relevant walking and cycling maps, public transport and car sharing information. The travel information leaflet should be communicated to parents/pupils/ staff and made available on the school website/school noticeboard.
- Once completed, an electronic copy of both the School Travel Plan and Travel Information Leaflet should be sent to TravelChoices TravelChoices@centralbedfordshire.gov.uk

Sustainable Travel Initiatives

More information about the initiatives below and other sustainable travel suggestions can be found in Central Bedfordshire Council's Sustainable Modes of Travel to Schools Strategy available at www.centralbedfordshire.gov.uk.

Modeshift STARS	https://modeshiftstars.org/
Bikeability	https://bikeability.org.uk/
Junior Road Safety Officer	Further information can be found on the Central Bedfordshire Council website including a JRSO Pack and Teacher's Pack – www.centralbedfordshire.gov.uk
Lift Share	https://liftshare.com

Modeshift STARS Education Initiatives

TRAVEL INITIATIVES

Air Quality

AQ1	School promotes car sharing
AQ2	Car free days
AQ3	Car free zone in place
AQ4	Park and walk/stride scheme
AQ5	Removal of car parking spaces
AQ6	Highway code is promoted to students, staff and parents
AQ7	Parent parking campaign
AQ8	Parking Pledge Scheme
AQ9	Eco Driver Training
AQ13	Anti Idling Initiative
AQ14	Air pollution promotion
AQ15	National Clean Air Day
AQ10-12	Other air quality initiative

Cycling

C1	Dr Bike/cycle maintenance sessions
C2	Cycle parking installed
C20	National Cycle Challenge
C21	Bikeability level 1
C22	Bikeability level 2
C23	Bikeability level 3
C3	Bikers breakfast
C4	Opportunity to practice cycling skills at break time
C5	School takes part in Sustrans Big Walk & Wheel
C6	Cycle competitions/ schools cycle challenge
C7	Cycle reward scheme
C8	Bike Week
C9	Cycle club in place
C10	Pool bike system in place
C11	Cycle purchase scheme for staff
C12	Bicycle Security Marking
C13	Cycle rides/excursions
C14	Cycle Train / Bike Bus in place
C15	Bling Your Bike Day
C16-18	Other cycling initiative

Public Transportation

PT1	Public transport used for school trips
PT2	School promotes public transport
PT3	School promotes responsible behaviour on public transport / has bus behaviour policy
PT4	Private coaches for school trips pick up and set down in safe / accessible places
PT5	School promotes young person's travel card scheme
PT9	Catch the bus week
PT10	School has anti-bullying policy for school transport/public buses
PT11	Hop Off - get off two stops early
PT6-8	Other public transportation initiative 1

Road Safety & Training

R1	Cycle training for pupils (other than Bikeability levels 1 - 3)
R2	Learn to Ride
R3	Balance Bike Training
R4	Scooter training
R5	Pedestrian skills training
R6	Independent travel training
R7	Young Driver Training
R8	Cycle training for staff and / or parents
R9	Road Safety assembly/ presentation
R10	Be Bright Be Seen Activities
R11	School invites experts/organisations to talk about personal safety
R12	Safety around large vehicles training
R13	Use of transition resources
R14	Pupils monitoring traffic
R15	School has lobbied for installation of traffic calming outside of school
R16	School has lobbied for installation of safer crossings on the route to school
R17	School has lobbied for installation of 20mph zone outside of school
R18	Road Safety Day/Week
R23	In car safety for young adults
R24	Nursery Teaches Road Safety & Active Travel Messages
R19-21	Other road safety & training initiative

Walking & Scooting

W1	Living Streets WOW Campaign
W2	Living Streets Next Steps to Secondary campaign delivered
W3	Local Walking Reward Scheme
W6	Walk to school week
W7	Walk to school month
W8	5 / 10 minute walking zone in place
W9	Educational / Curriculum Walks
W10	Walking bus in place
W11	Walking trips
W12	Scooter storage installed
W13	Scooter club
W14	Active travel breakfast
W19	Parent shelter installed
W25	Secure buggy storage installed
W16-18	Other walking/scooting initiative

Modeshift STARS Education Initiatives

SUPPORTING INITIATIVES

Curriculum

CU1	School takes part in competitions promoted by others
CU13	School collects postcode data
CU2	School teaches the health benefits of safe / active travel
CU3	School teaches environmental benefits of active travel
CU4	Theatre in Education on sustainable travel or road safety
CU5	Bike maintenance lessons
CU6	Cycling lessons (PE)
CU7	Road safety lessons
CU8	Pupils use school travel survey data from STARS in lessons
CU9	School uses the Living Streets Travel Tracker to collect data
CU10-12	Other curriculum work

Partnerships

P1	School works with Police/ Safer Neighbourhood Team/ PCSO to promote safe & sustainable t
P2	School works with other schools to promote safe and sustainable travel
P3	School presents their work to other groups
P4	School works towards the Sustainable Schools Framework
P5	School works with Local councillors/ Mayor/ MPs
P6	School has achieved Eco School status
P7	School works with local residents/ resident associations to promote safe and sustainable trave
P8	School works with local charities/ NGOs to promote safe and sustainable travel
P9	School works with local sport/ health partnerships to promote safe and sustainable travel
P10-12	Other Partnerships

Promotion

PR1	Newsletter
PR2	Info sent to residents / school communicates with residents
PR3	Local media / School gets local media attention
PR4	Presents to / shares ideas with other schools
PR5	Distributing cycling and public transport maps
PR6	School has an active travel policy
PR7	Travel information on notice board
PR8	Competitions run & promoted within school
PR9	Assembly
PR10	Social Media Campaign
PR11	Sponsored events
PR12	Parents' evenings/ Induction evenings
PR13	Information on website
PR14	Councillor/ MP/ Mayor invited to an event
PR15	Within the Prospectus
PR16	Letter from Head Teacher to Parents
PR17	New parent pack
PR18	Transition activities
PR19	School Railing Banners
PR20	JTA/YTA/JRSO's in place
PR21	Travel to school information maps created
PR27	Active travel shop / enterprise
PR22-24	Other promotion method